

APPROVED

**FORT ERIE PUBLIC LIBRARY
REGULAR BOARD MEETING
CENTENNIAL BRANCH BOARDROOM
MINUTES
June 19, 2018**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Nick Dubanow	Patrick Baichoo
Larry Graber	Kenneth Burden
Susan Jovanovic	Barbara Ruegg
Gerard McCutcheon	
George McDermott	
Terry Moore	
STAFF PRESENT	GUESTS PRESENTS
Craig Shufelt, CEO	
Maria Brigantino, Business Administrator	
DELEGATES PRESENT	
0	
AUDIENCE – NUMBER OF PEOPLE IN ATTENDANCE	
0	

The meeting was brought to order by the Chair at approximately 5:30 p.m.

1. APPROVAL OF AGENDA

1.1 Approval of Agenda

18-035 Moved by: Nick Dubanow
 Seconded by: Susan Jovanovic

That the Agenda of the June 19, 2018 Regular Board Meeting be amended to include a new business item, Reciprocal Borrowing Service Agreement.

Carried

2. DECLARATION OF CONFLICT OF INTEREST

None.

3. DELEGATIONS

None.

4. CONSENT AGENDA

- 4.1 Approval of Minutes: Regular Board Meeting, May 15, 2018**
- 4.2 Report # FIN-18-007: Confirmation of Accounts**
- 4.3 Report # CEO-18-016: 2018-19 Goals and Objectives**
- 4.4 Report # CEO-18-017: Circulation for May**
- 4.5 Report # CEO-18-018: Friends of the Library Minutes**

18-036 Moved by: Larry Graber
Seconded by: Terry Moore

That Consent Agenda Items 4.1, 4.2, 4.3, 4.4 and 4.5 of the June 19, 2018 Regular Board Meeting be approved as recommended.

Carried

5. BUSINESS ARISING FROM PREVIOUS MEETING

None.

6. ACTIVITY REPORTS

6.1 Library Activity Report # CEOACT: 18-007

18-037 Moved by: Susan Jovanovic
Seconded by: Terry Moore

That the Library Activity Report # CEOACT: 18-007 June 19, 2018, be accepted.

Carried

A copy of Report #CEOACT: 18-007 was circulated to Board members for information. There was no business arising from the report.

7. NEW BUSINESS

7.1 Replacement Library Cards: Report # CEO-18-019

18-038 Moved by: Larry Graber
Seconded by: Nick Dubanow

That the Fort Erie Public Library Board approve waiving the \$4.00 replacement fee for Library Cards as identified in Library Policy 4.4.5, Public Service and Rental Fees, for the month of July, 2018,

And further that the policy of charging \$4.00 for a replacement library card be reinstated effective August 1, 2018.

Carried

As part of the Library's effort to bring back patrons who may have drifted away from using the library, the CEO brought forward a recommendation that for the month of July, the library waive the \$4.00 fee for a replacement library card.

7.2 Summer Program Sponsorship: Report # CEO-18-020

18-039 Moved by: Terry Moore
Seconded by: Susan Jovanovic

That the Fort Erie Public Library Board approve the waiving of fees for the Disney Princess Party, the Paper Bag Princess Play and the Reptile Kingdom programs, using donations received from the Friends of the Library and the Fort Erie Opti-Mrs. to offset the cost of these programs.

Carried

The Fort Erie Public Library has received two substantial donations to be used for the Children and Teens summer programs. The CEO recommended that these donations be used for the sponsorship of three of our larger programs which will offset the cost of these programs. These large donations present the library with an opportunity to waive the fees for attendance at these three programs.

7.3 Reciprocal Borrowing Service Agreement

18-040 Moved by: Nick Dubanow
Seconded by: Terry Moore

That the Fort Erie Public Library Board approve the Reciprocal Borrowing Service Agreement between the Niagara Falls Public Library, the Pelham Public Library, the Welland Public Library and the Fort Erie Public Library, enabling these libraries to honour the borrower cards of each other’s customers and granting these customers full membership in their reciprocal libraries from August 1, 2018 – July 21, 2019,

And further that the CEO be authorized to sign the agreement on behalf of the Fort Erie Public Library Board.

Carried

At the April, 2018 Library Board Meeting, the Library Board past a motion to support, in principle, a Reciprocal Borrowing Service Agreement with select Niagara Regional Libraries. The CEO circulated a copy of the Service Agreement drafted by participating libraries for the Board’s final approval.

8. POLICY AND BY-LAWS

None.

9. ENQUIRIES BY MEMBERS

None.

10. MEETINGS

10.1	Regular Meeting of the Board	Tuesday, September 18, 2018 5:30 p.m. Centennial Boardroom
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11. CLOSED SESSION

None.

12. ADJOURNMENT

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 6:02 p.m.

The undersigned have reviewed the unapproved Minutes of the June 19, 2018, Regular Board Meeting in preparation for distribution to the Municipal Council of the Town of Fort Erie.

Gerard McCutcheon, Chair

Craig Shufelt, CEO